

REGULATION 12: SERVICE OF NOTICES AND DOCUMENTS

1. Any notice or document required to be given or sent to a member may be given or sent either personally or by sending it by email or post to them to their last postal or email address registered by the University.
2. Where a notice or other document is sent by post, service thereof shall be deemed to have been properly effected by properly addressing and posting a letter containing the notice or other document and shall be deemed to have been effected at the time at which the letter would in the ordinary course be delivered.
3. Where a notice or other document is sent by email, service thereof shall be deemed to have been properly effected by addressing the email containing the notice or other document to the email address previously notified by the relevant individual to the University and shall be deemed to have been effected at the time at which the email would in the ordinary course be delivered.